new horizons preschool lenah valley

Fees & Administration Leaflet

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Lenah Valley
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Age	**3 - 5 year old children**
Opening Hours	**8am – 5.30pm** Open Monday to Friday 8am to 5.30pm New Horizons Preschool Lenah Valley is closed on public holidays and for a 4-week period over Christmas. The date of closure for 2027 will be Thursday 23 December.
Enrolments	2027 Enrolments are inclusive of all 48 weeks of preschool operation during the calendar year.
2027 School Year Structure	The curriculum structure for the 2027 school year includes: Orientation & Settling Four Teaching Terms [core program] *Connections* Program [core program] Exhibition of Inquiry & Learning The *Connections* calendar is timetabled for April, July & October.
Attendance Patterns	**Preschool Enrichment Program (3 to 5 years)** To support young children's energy, wellbeing, and connection with family, our programs are structured exclusively around intentional 2,3, and 4-day attendance patterns. 4 day attendance (Monday, Tuesday, Thursday & Friday) 3 day attendance (Monday to Wednesday) OR (Wednesday to Friday) 2 day attendance (Monday to Tuesday) OR (Thursday to Friday) Please note, we do not offer full-time (5-day) enrolments. Kindergarten aged children are unable to attend New Horizons Preschool Lenah Valley as 'additional days' to a school-based kindergarten program.
Preschool Fees	**Preschool Enrichment Program - $153.60 per day** - Accounts are emailed on a weekly basis. - All Parents/Guardians are required to pay fees via *direct debit* from a nominated cheque/savings or credit card. - Fees are reviewable at the end of each financial year. ***New Horizons Preschool Lenah Valley is approved for the purposes of child care subsidy (CCS) to reduce out of pocket fees you pay.***
Art & Stationery Levy	**$55** [charged quarterly, at the commencement of each teaching term]
Enrolment Placement Fee	**$100** [one-time, non-refundable processing fee] charged upon acceptance of enrolment
Enrolment Reservation Deposit	**$250 enrolment reservation deposit** on acceptance of a child's placement. - This deposit is deducted from your first invoice. - This deposit is **non-refundable** and will be forfeited if your child does not take a place at our preschool.
Orientation Session	**$35** [sessions for new students to be held on 28th & 29th January 2027]
Notice Periods	Any request to reduce or withdraw enrolment is subject to 4 week's written notice, or full fees will be charged in lieu of notice.
Financial Support	Details of Child Care Subsidy (CCS), Government benefits and eligibility criteria can be obtained from the Australian Department of Human Services Website.

Illness & Absences	In the event of absence due to illness or any other reason: - Full fees applicable to the normal booked session will be charged. - Absences due to medical conditions, with a medical certificate provided, will be charged at 85% of the full fee. - CCS will cover up to 42 absence days a year with no documentation and unlimited sick days if you're able to provide a medical certificate or similar.
Discounted fees for Family Holidays	Families may apply for a holiday discount, available for planned child absences from preschool for a period up to 4 weeks. - Families can receive a 15% 'holiday discount'. - Applications for discounted fees require a 4 week written notice period, otherwise *full fees applicable to the normal booked session will be charged.* - The holiday discount is available for a maximum of 4 weeks per family, per financial year. - Fee payments need to be up-to-date to receive the holiday discount. - CCS is still payable for planned holiday absences. All families are entitled to receive a maximum of 42 allowable absence days per child each financial year.
Late Fees	A system of payments for late departures operates at the Preschool to cover overtime payments due to staff. These fees are strictly enforced. **LATE FEE SCHEDULE** $30 First 10 minutes, or part thereof $60 Second 10 minutes, or part thereof $90 Third 10 minutes, or part thereof $120/hour From 6pm onwards
Public Holidays	There is no charge for Public Holidays or periods of preschool closure. Please refer to your Parent Handbook for 2027 public holiday dates.

2027 Curriculum Structure

2027	START	FINISH
Orientation	Thursday 28th & Friday 29th January	
Term One	Monday 1 February	Friday 9 April
Easter Break	Friday 26 March	Monday 29 March
Autumn Connections	Monday 12 April	Friday 23 April
Term 2	Monday 26 April	Friday 2 July
Winter Connections	Monday 5 July	Friday 16 July
Term 3	Monday 19 July	Friday 24 September
Spring Connections	Monday 27 September	Friday 8 October
Term 4	Monday 11 October	Friday 17 December
Celebration Arrangements	Monday 20 December	Thursday 23 December